

**Everett School Employee Benefit Trust
Agenda
Wednesday, October 18, 2017
Community Resource Center
Port Gardner Room B
4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the September 13, 2017 meeting**
- 4. Financials – Darla Vanduren**
- 5. Approval of the Annual Audit Report – Darla Vanduren**
- 6. Wellness Program Update – Shelly Henderson**
 - Monthly report
- 7. Benefits Department – Randi Seaberg**
 - Review last minute plan changes
 - Open enrollment update
- 8. Upcoming November Agenda Items**
 - ✓ Open enrollment closes (Randi)
 - ✓ Investment Summary Review (Jayson)
 - ✓ Annual investment policy review and recommendations from investment consultant (Jayson)
 - ✓ Review performance of investment manager(s) (Jayson)
- 9. Other**
- 10. Adjournment**

Next Meeting
November 15, 2017 – 4:00-6:00 p.m.
CRC – Port Gardner Room B